



# BEDFORDSHIRE COUNTY FOOTBALL LEAGUE

**PRESIDENT: MR B. WATSON**

**HON GENERAL SECRETARY: MR G. B. SNELSON**

**TELEPHONE 01234-317597**

## MINUTES: MANAGEMENT COMMITTEE MEETING

**THURSDAY 2<sup>ND</sup> OCTOBER 2025**

**7pm ELSTOW PLAYING FIELD PAVILION**

**LEAGUE SUPPORTERS: SPORTSFORM and HBC LOGISTICS**



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MEMBERS: P Francis [Chair with Registration and Fixture responsibilities], M Baxter, B Hallybone, R Horswell [Referee Secretary], K Redman, GB Snelson [General Secretary/Treasurer].

CLUB REPRESENTATIVES: Messrs A Anderson [Kempston Athletic], D Gauntlett [Shefford Town & Campton], P Smailes [Biggleswade FC]. LIFE VICE PRESIDENT: Mr R Simmonds.

APOLOGIES: Mr BT Watson [President], Mr PJ Onion [Life-Vice President], S Dutton, R Everitt [61FC Luton], K Poulton [Elstow Abbey],

### A. CONFLICTS OF INTEREST

- ❖ Club Representatives declared an interest in any matter concerning their Club.

### 1. PREVIOUS MEETING

- ❖ The minutes of the Management Committee meeting held on **4th SEPTEMBER 2025** were agreed and signed as a true record.

### 2. MATTERS ARISING

- ❖ See item 14 below – **SAFE GUARDING**
- ❖ See item 10 below – **WESTONING CLUB**

### 3. CORRESPONDENCE

- ❖ **The Football Association:** Nothing to report.
- ❖ **Bedfordshire FA:** Ref Application ID: 5406: sanction application completed, and competition is now sanctioned - **Bedfordshire County Football League**.
- ❖ Reminder sent to teams playing on Luton Parks to completed, and return, VAT forms.

### 4. FINANCE

#### Review of payments

| CLUB                                                                       | FINE/<br>cost | REFERENCE  |
|----------------------------------------------------------------------------|---------------|------------|
| Brache Phoenix                                                             | £105          | 2025.05-06 |
| Brache Phoenix                                                             | £50           | 2025.06-01 |
| <b>The above fines have now been placed in The FA Debt Recovery System</b> |               |            |
| Luton Panthers                                                             | £30           | 2025.05-17 |

**The Committee agreed to write off this debt**

| CLUB                        | FINE/<br>cost | REFERENCE      |
|-----------------------------|---------------|----------------|
| Atletic FC                  | £53.70        | 2025.06-AGM-01 |
| Baldock Victoria [Buffs FC] | £53.70        | 2025.06-AGM-02 |
| Clifton FC                  | £53.70        | 2025.06-AGM-03 |
| Westoning Club FC           | £40           | 2025.09-02     |

**Payments were due FRIDAY 26<sup>th</sup> SEPTEMBER 2025. No payments made by extended due date of 28<sup>th</sup> September. Additional fines of £15 imposed, see item 15 below.**

**FC Polonia [Luton] £53.70 2025.06-AGM-08**

**The Management Committee accepted that FC Polonia had attended the AGM, and cancelled the £50 fine. The postage element remains, see item 15 below.**



## 5. TROPHIES & MEMENTOES

- ❖ The 1904 Jubilee Challenge Cup, for the Premier Division, is now securely held at Bedfordshire FA HQ. A new base has been made for this cup at a cost of £200. Additionally, all the names of the winners missing from the base will be added and a set of new blank shields also added for future use.
- ❖ All the other league trophies now held at the Beds FA.

## 6. TRANSFERS

|                  |                                               |
|------------------|-----------------------------------------------|
| Joe Ives         | Cranfield United Reserves to AFC Oakley       |
| Luke Rowe        | Shefford Town & Campton Reserves to Clifton.  |
| Jake Petrisor    | Clifton to DTCC FC.                           |
| Jack Young       | Clifton to Biggleswade FC Reserves.           |
| Carlo Bravoco    | Kempston Athletic to Bedford Albion           |
| Robert Goodliffe | The 61 FC Luton Reserves to Everton Athletic. |
| Ryan Spence      | Stopsley United to AFC Kempston Town Hammers  |
| Josh Gilmour     | Riseley Sports to Wootton Blue Cross.         |
| Richard Peat     | Harlington Juniors to Westoning Club FC.      |
| Lee Money        | Totternhoe Reserves to Westoning Club FC.     |
| Jay Sharpe       | Totternhoe Reserves to Westoning Club FC.     |
| Joe Bygraves     | Cranfield United Reserves to Green End Rovers |
| Conor Greensmith | Elstow Abbey to Marston Shelton Rovers        |
| Adam Lewis       | Bedford Albion to Biggleswade FC Reserves     |
| Sam Moore        | Blunham to Caldecote.                         |
| David Burke      | FC Haynes to M&DH Clapham Sports.             |

## 7. ALTERATIONS TO HANDBOOK

- ❖ All Club details are included in the revised 2025-2026 Directory. Contact the General Secretary /Treasurer by email if further changes are required.

## 8. REFEREE REPORT & REFEREEING MATTERS

- ❖ Coverage for September was only maintained at 100% with the supports of other local County FA's, the problem being referee appointments to the FA Vase.
- ❖ A report of a referee suspension is the subject of an on-going investigation by Beds FA.

## 9. FIXTURE REPORT

- ❖ The November fixtures were released onto Full Time on 9th September 2025, once the opening round of the lower Beds FA County Cup ties are played on 1st November 2025 rearranged league fixtures will be sorted for the losing teams for the date of the next round on Saturday 6th December 2025.
- ❖ **FREE WEEKEND'S GRANTED:** **Westoning Blues**, 4th October 2025. **Bedford Albion and Green End Rovers**, 11th October 2025. **Marston Shelton Rovers**, 18th October 2025. **Turvey** and **AFC Oakley** 1<sup>st</sup> November.
- ❖ **UNPLAYED GAMES:**
  - ▶ Division One. Saturday 27th September 2025. Lea Sports PSG v Harlington Juniors Reserves
    - Harlington Juniors Reserves unable to raise a side.
    - **Harlington Juniors Reserves** fined £25 as per rule 20E and deducted one [1] penalty point, see item 15 below.
    - Match awarded to **Lea Sports PSG**, score 0-0.
  - ▶ Division Three: Saturday 27th September 2025. Meltis Rangers v Luton Phoenix.
    - Meltis Rangers unable to raise a side.
    - **Meltis Rangers** fined £25 as per rule 20E and deducted one [1] penalty point, see item 15 below.
    - Match awarded to **Luton Phoenix**, score 0-0.
- ❖ **Abandoned Game:** Division One. Saturday 27th September 2025. Blunham v Baldock Victoria after 50 minutes. Serious Player injury.
  - ▶ Match to be rearranged.
- ❖ There will be a revision of the fixture list at Christmas and the New Year to reduce the number of matches.

## 10. REGISTRATIONS, RESULTS, PRESS & MEDIA REPORT

### ❖ CHARGE NOTICES

- ▶ **Caldecote FC Reserves:** In breach of League rule 18M that in their game against Blunham on September 6th 2025 (game lost 2-1) they played one Taylor Ridge who at the time of the game was serving a Beds FA suspension carried over from last season.
  - Match result to stand.
  - **Caldecote Reserves** deducted one [1] penalty point.

- ▶ **LU Donz FC Development:** In breach of League rule 18M that in their game against Flitwick Town A on September 13th 2025 (game won 2-0) they played one Ashley Barbour who at the time of the game was not a registered member of the club for season 2025-26.
    - Match and match points [3] awarded to **Flitwick Town 'A'**, score 0-0.
    - **LU Dons Development** fined £20 as per rules, see item 15 below.
    - **LU Dons Development** deducted the three [3] points from this match, plus one [1] penalty point.
  - ▶ **Westoning Club FC.** In breach of league rule 20E(ii) that on Saturday 13th September 2025 when only able to fulfil one of their two fixtures they played their Reserves (Blues) game against Flitwick Town 'A' (won 2-0) rather than their first team game (Reds) at St Joseph's Saturday.
    - **Westoning Club FC** [representative Steve Gibson] attended the meeting to plead their case.
      - Although the Blues regard themselves as completely separate from the Reds, the Club has only one affiliation and, at the start of the season, designated the Reds as the first team and the Blues as the reserves. Therefore rule 20[E][ii] applies.
    - Match and match points [3] awarded to **St. Josephs**, score 0-0.
    - **Westoning Reds** fined £25 as per rules and deducted one [1] penalty point, see item 15 below.
    - **Westoning Reds** additionally ordered to pay the £64 pitch costs incurred by St Josephs.
    - **Westoning Blues v Flitwick Town 'A'** declared VOID: to be replayed on a date determined by the Management Committee.
  - ▶ **Atletic FC:** In breach of league rule 18M that in their game against Wilstead on Saturday 13th September 2025 (game lost 5-3) that they played two players who were not listed on their exchanged teamsheet and then post-match were in breach of league rule 21C in making a deliberate falsification of their Full Time Result Sheet.
    - Match result to stand.
    - **Atletic FC** fined £150 as per rules and deducted three [3] penalty points, see item 15 below.
  - ▶ **Riseley Sports FC:** In breach of league rule 18M that in their game against Marston Shelton Rovers on Saturday 13th September 2025 (game lost 4-0) they played one Koron Cooper who having been red carded the previous Saturday 6th September 2025 in their game against Flitwick Town would have been under a FA suspension.
    - Match result to stand.
    - **Riseley Sports** deducted one [1] penalty point [subject to any Bds FA hearing]
  - ▶ **M&DH Clapham Sports FC Reserves :** In breach of league rule 18M that in their game against Luton Phoenix on Saturday 20th September 2025 they named on their exchanged team sheet and played one Luke Platts who at the time of the game was not a registered member of the club for season 2025-26 (registered at 3.57pm the following day) (Game lost 7-0).
    - Match result to stand.
    - **M&DH Clapham Sports Reserves** fined £20 as per rules and deducted one [1] penalty point, see item 15 below.
- ❖ **REPORT NOTICES**
- ❖ Clubs in breach of rule 20[C] in failing to confirm their fixture with their opponents and/or referee:
- ▶ **AFC Bedford United** v Westoning Reds on Saturday 6th September 2025. **WARNING.**
  - ▶ **AFC Bedford United** v Bedford SA on Saturday 13th September 2025.
    - Club fined £15 as per rules, see item 15 below.
  - ▶ **Kempston United** v Harlington Juniors Reserves on 13th September 2025. **WARNING**
  - ▶ **Atletic FC** v Wilstead - failure to confirm with match referee 20th September 2025. **WARNING**
  - ▶ **Elstow Abbey Reserves** v Everton Athletic on Saturday 20th September 2025. **WARNING**
  - ▶ **St Josephs** v Bedford SA - failure to confirm with match referee 27th September 2025. **WARNING**
- ❖ Clubs in breach of rule 21:
- ▶ **Luton Phoenix** v Cranfield United Development: In breach of League Rule 21A - failure to exchange a team sheet on Saturday 6th September 2025 with opponents and the match referee prior to kick off. **WARNING**
  - ▶ **Luton Phoenix** v Cranfield United Development: In breach of League rule 21C - failure to submit the low referee mark report by the required deadline.
    - Club fined £15 as per rules, see item 15 below.
  - ▶ **Biggleswade FC Reserves** v Caldecote: In breach of league rule 23E - failure to pay the match day referee on 20th September 2025. **WARNING**
- ❖ Clubs in breach of League rule 21B in failing to submit a correct result into the SMS text system by the required deadline.
- **REPORTING RESULTS: RULE 21**
  - **[B]** The **HOME** Club shall use SMS to notify the result of each Competition Match within 75 minutes of the end of the match in response to an SMS text prompt. Failure to comply will incur a fine in accordance with the Fines Tariff.
  - **TO PREVENT THE WEEKLY ERRORS WHEN SUBMITTING RESULTS:**

1. The FA system will send an SMS for EVERY match to both the HOME and AWAY teams designated person. If your team is the AWAY team, then IGNORE the SMS – take no action.
  2. If your team is the HOME team, then you MUST respond within the 75 minutes allowed. In the example, Caldecote Reserves played Lea Sports PSG – short codes CAL2 v LSP1. The SMS is delivered with an instruction similar to this:
    - **FA Full Time Results: CAL2 v LSP1 Sat 04 Oct 14:30. Reply home and away scores in format: H-A CAL2**
  3. REMEMBER Lea Sports PSG would get a similar SMS, but they need to take no action.
  4. Caldecote Reserves won 3-2 and their response to the SMS would be: **3-2 CAL2**
  5. If they had lost, say 4-1, then their response would be: **1-4 CAL2**
- **Below is listed the errors in the returns for September 6<sup>th</sup> – 20<sup>th</sup>. ALL HIGHLIGHTED TEAMS are **WARNED**.**
- **Saturday 6th September 2025: Kempston United.** On the same day four other away sides submitted an incorrect score. **Green End Rovers.** (reported 3-2 and not 2-1) **Queens Park Crescents Reserves and Development.** (Queens Park Crescents Development entered their Reserves result into the Development reminder and the Development result into the Reserves reminder). **Riseley Sports.** (reported 1-3 and not 1-2 have since changed the person to receive the reminders ) All advised by email of the errors.
  - **Saturday 13th September 2025. Flitwick Town. Kempston United** (reported 17-5 should have been 18-5) **Wootton Blue Cross Reserves. M&DH Clapham Sports Reserves. The 61 FC Luton Reserves** (reported 0-2 should have been 0-3) **Flitwick Town** asking the committee to consider their comments of mitigation, being that with their secretary away in the USA they did not realise that each of their team's results needed to be replied to individually.
  - **Saturday 20th September 2025. Caddington Reserves. Everton Athletic Reserves. Luton Phoenix. Queens Park Crescents Development. Wootton Blue Cross A.** (QPC failing to submit a result, the other teams submitting an entry but in an incorrect format that failed to record a result in the system. Wootton Blue Cross stating the wrong person was set-up for the A team the reason for their error)
- ❖ Clubs in breach of League rule 21C in failing to submit their completed result sheet onto Full Time by the required deadline.
- Saturday 6th September 2025. **Athletic FC**
    - Club fined £15 as per rules, see item 15 below.
  - Saturday 13th September 2025. **Bletchley Scot [WARNED]. M&DH Clapham Sports [WARNED]**
  - Saturday 20th September 2025. **Elstow Abbey and Reserves**
    - Club fined £15 as per rules, see item 15 below.
- ❖ Registrations: Total made at midday on the 6th September 2025: **2006** Total made at midday 27th September 2025: **2275**
- ❖ Postage invoice for lost team sheet pad £3.70 to **Luton Phoenix**

## **11. NATIONAL LEAGUE SYSTEM including FACILITIES**

- ❖ Pitch Barrier supplies- post and rope. Small supply in stock.
  - Rope & Post barrier - request from **Turvey FC**
- ❖ Team Shelters – no current activity

## **12. REPRESENTATIVE FOOTBALL**

- ❖ Nothing to report.

## **13. ENGLAND FOOTBALL ACCREDITED LEAGUE**

- ❖ Non-accredited clubs continuing into season 2025-2026 will not be eligible for support [financial or goods] from the League until accredited.

## **14. SAFEGUARDING**

- ❖ **MATTERS ARISING:** Dan Gauntlett reported his concern over the personnel in the technical areas being DBS compliant. Arrangements were made for a copy of the team sheets to be sent to him by Richard Horswell for checking [Premier League Only]; matter continuing.

## **15. SUMMARY OF FINES and COSTS**

- ❖ Summary of fines levied at the **SEPTEMBER and OCTOBER 2025** meetings.

| <b>CLUB</b>                        | <b>FINE/ cost</b> | <b>REFERENCE</b>      |
|------------------------------------|-------------------|-----------------------|
| <b>Athletic FC</b>                 | <b>£68.70</b>     | <b>2025.06-AGM-01</b> |
| <b>Baldock Victoria [Buffs FC]</b> | <b>£68.70</b>     | <b>2025.06-AGM-02</b> |
| <b>Thurleigh FC</b>                | <b>£68.70</b>     | <b>2025.06-AGM-06</b> |
| <b>Westoning Club FC</b>           | <b>£55</b>        | <b>2025.09-03</b>     |
| <b>Harlington Juniors Reserves</b> | <b>£25</b>        | <b>2025.10-01</b>     |
| <b>Meltis Rangers</b>              | <b>£25</b>        | <b>2025.10-02</b>     |

|                                    |               |                    |
|------------------------------------|---------------|--------------------|
| <b>LU Donz Development</b>         | <b>£20</b>    | <b>2025.10-03</b>  |
| <b>Westoning Reds</b>              | <b>£25</b>    | <b>2025.10-04</b>  |
| <b>Westoning Reds</b>              | <b>£64</b>    | <b>2025.10-04A</b> |
| <b>Atletic FC</b>                  | <b>£150</b>   | <b>2025.10-05</b>  |
| <b>M&amp;DH Clapham Sports Res</b> | <b>£20</b>    | <b>2025.10-06</b>  |
| <b>AFC Bedford United</b>          | <b>£15</b>    | <b>2025.10-07</b>  |
| <b>Luton Phoenix</b>               | <b>£23.70</b> | <b>2025.10-08</b>  |
| <b>Atletic FC</b>                  | <b>£15</b>    | <b>2025.10-09</b>  |
| <b>Elstow Abbey and Reserves</b>   | <b>£15</b>    | <b>2025.10-10</b>  |

### **ALL PAYMENTS DUE 31<sup>ST</sup> OCTOBER 2025**

Payment by Bank Transfer [BACS] - **use relevant reference shown.**

Account Name: Bedfordshire County Football League

ACCOUNT: 44053660 SORT CODE: 30-90-90 [Lloyds]

**RULE 6[J]** Subject to a Club's right of appeal in accordance with Rule 7, all fines and charges must be paid within 14 days of the date of notification of the decision. Any Club failing to do so will be fined in accordance with the Fines Tariff. Further failure to pay the fine including the additional fine within a further 14 days will result in fixtures being withdrawn until such time as the outstanding fines are paid.

### **16. NEW APPLICATIONS & WITHDRAWALS**

- ❖ No further APPLICATIONS or WITHDRAWALS since AGM.

### **17. ANY OTHER BUSINESS**

- ▶ Discussion took place regarding the Premier Division requirement to provide after match refreshments. Clubs to be consulted.
- ▶ League may need to provide an independent representative to Beds FA Council. Matter continuing.
- ❖ There being no other business the Chair closed the meeting at 8.53 p.m.
- ❖ G. B. Snelson, General Secretary/Treasurer
- ❖

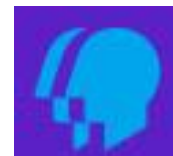
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