



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE

PRESIDENT: MR T. SADLER

HON GENERAL SECRETARY: MR G. B. SNELSON

TELEPHONE 01234-317597

MINUTES: MANAGEMENT COMMITTEE MEETING

MONDAY 4TH JUNE 2018

6.15pm at Elstow Playing Field Pavilion, Wilstead Road, Elstow MK42 9YD

MEMBERS PRESENT: Messrs TM Sadler [President], BT Watson [Chairman and Treasurer], P Francis [Vice-Chairman, Registration and Media Secretary], B Hallybone, K Redman, GB Snelson [General and Fixture Secretary]. **CLUB REPRESENTATIVES:** Messrs R Simmonds [Elstow Abbey FC and League Charter Standard Coordinator], G Ingerson [AFC Kempston Town & Bedford College], D Gauntlett [Shefford Town and Campton FC], Alan Scott [League Representative on Bedfordshire FA]. **APOLOGIES:** Messrs PJ Onion, John Warner [Life Vice President, BCFL]. **BEDFORDSHIRE FA REPRESENTATIVE:** Josh Spavins [Football Development Officer, North, Bedfordshire FA].

MEETING WITH NEW CLUB APPLICANTS

- ❖ Meetings with Club Representatives
 - **The Pines [Luton] FC** – formerly Farley Boys Reserves
 - Represented by Marc Flitton [Chairman/Secretary]
 - **M&DH Clapham Sports FC**
 - Represented by Peter Hall [Chairman]
 - **Thurleigh FC**
 - Represented by Edward Humphries
 - **Wixams Wanderers FC**
 - Represented by Ben Henry [Chairman] and Mark O'Neill [Secretary]
 - **Real Haynes FC**
 - Represented by Gary Sales [Chairman] and Stuart Playford [Secretary]
 - **Harlington FC** – new Club formed out of, and linked to, Harlington Juniors
 - Represented by Phil Tomlinson
- ❖ All the above Clubs were questioned by various members of the Management Committee. The questions included, but were not limited to, Club Committee structure and number of volunteers, financial stability, playing strength and Charter Standard.
 - All the above Clubs were accepted for the coming season.
- ❖ **ITEM BROUGHT FORWARD FROM ANY OTHER BUSINESS:** Though nothing had yet been received, it was noted that **Renhold United FC** wish to reform and re-enter the League. Should an application be received, the Committee will meet with the main Club Officers, including the Team Manager, prior to the Annual General Meeting, in order to establish whether the Club is sufficiently stable following the withdrawal of both their teams prior to completing their fixtures.

BCFL MANAGEMENT COMMITTEE

- ❖ As the season progresses, it is intended to form a new Committee, possibly with new responsibilities, with new members coming from the defunct Luton District & South Beds League.
- ❖ It was confirmed that the LD&SB League had officially folded – final AGM held on 22nd May 2018.
- ❖ The following former Committee Members of the LD&SB League expressed an interest in joining the BCFL Committee and attended prior to the business of the main meeting: David Snaith, Mark Benson, Ritchie Bywater, Kelvin Thompson and Paul Medlin.
 - It was agreed that all would be put forward at the Annual General Meeting for election to the BCFL Committee. It was agreed they be put forward for election as Ordinary Committee Members with a view to establishing roles as the season progresses.
 - Members of the former LD&SB league left the meeting following this item.

1. PREVIOUS MEETING

- ❖ The minutes of the Management Committee meeting held on 3rd May 2018 were signed as a true record.

2. MATTERS ARISING

- ❖ **Hy-Pro International** – Official Football Supplier
 - League to purchase 130 match footballs and be given 120 match footballs free of charge
 - Footballs to have league badge printed on them – footballs to be FIFA approved but not stamped
 - Training balls also available for purchase by the Clubs
 - **ACTION [Gary Ingerson]:** to liaise with Blake Taylor [-Pro] to establish a firm price for the match balls and training balls.
 - To finalise delivery and payment details, in conjunction with League Treasurer Barry Watson
 - To establish what will be available for the AGM
 - To arrange for Club orders to be serviced at the AGM
- ❖ **The Football Association:**
 - **Step 7 League Roadshow:** Held in Cambridgeshire, the roadshow, which replace the bi-annual Step 7 Leagues Conference, was attended by Messrs Snelson and Francis. Nick Snelson from Bedfordshire FA also attended. Whilst some useful information was disseminated, and leagues from the East of England also attended, what was lacking was the time to informally discuss with other leagues, not just 'local' leagues, the wide range of topics affecting Step 7 Competitions.

3. CORRESPONDENCE

- ❖ Various items of correspondence were received by the General Secretary. All those requiring action or for information are recorded elsewhere in these minutes. These included various minutes and notices from The FA and Bedfordshire FA. Again, those requiring action by, or special information to, the League are covered elsewhere in these minutes. Otherwise correspondence is available on request to the General Secretary.

4. FINANCE

- ❖ Accounts have been signed by the Auditor and will be available for the AGM.
- ❖ Awards and Cup Final accounts for season 2017-2018 have been finalised and will be available for presentation at the Annual General Meeting.

5. TROPHIES & MEMENTOES

- ❖ All trophies to be engraved following 2018 Annual General Meeting.

6. TRANSFERS

- ❖ Nothing to report

7. ALTERATIONS TO HANDBOOK

- ❖ All changes to be reflected in Handbook for season 2018-2019

8. REFEREE SECRETARY REPORT & REFEREEING MATTERS

- ❖ It was agreed that Bradley Hallybone be put forward for election at the AGM as Referee Secretary.

9. FIXTURE REPORT

- ❖ 5th May 2018 Division Two: **Houghton Athletic v Caldecote 'A'**. Match abandoned. Matter with Bedfordshire FA – awaiting outcome of Discipline Commission to be held either 7th or 20th June.
- ❖ 21st April 2018 Division Three: **Black Swan [Luton] v Clifton**. Match abandoned 88 minutes, score 3-2 because of serious injury to Clifton player. Result to stand.

10. REGISTRATIONS, RESULTS, PRESS & MEDIA SECRETARY REPORT

- ❖ Reminder email League Rule 11c : Reporting of Result Sheets onto Full Time
 - Tuesday 5th May 2018. Reminder sent to 6 clubs/ 8 teams. One failed to comply by the deadline date.
 - Friday 4th May 2018. Reminder sent to 3 clubs/4 teams. All complied by the deadline date.
 - Monday 7th May 2018. Reminder sent to 1 club. Club failed to comply by the deadline date.
 - Tuesday 8th May 2018. Reminder sent to 3 clubs. All complied by the deadline date.
 - Wednesday 9th May 2018. Reminder sent to 2 clubs. All complied by the deadline date.
 - Friday 10th May 2018. Reminder sent to 2 clubs. All complied by the deadline date.
- ❖ Whole Game Registration System
 - The bug reported on August 7th 2017 regarding pending players file still not resolved.
- ❖ **Report Notices:**
 - **Black Swan [Luton]:** In possible breach of league rule 8[O] in having named on their teamsheet for their game against Wootton Village on Saturday 5th May 2018 one Joe Carey who, allegedly, took no part in the game. Charge sheet issued by email on Sunday 6th May 2018. Game won 6-3. Black Swan replied by email on Monday 7th May 2018 denying charge. Upon further investigation it was decided there was insufficient positive evidence to continue with the charge. Matter closed.
 - **Henlow Reserves:** In breach of league rule 11[C] in failing to load onto Full Time by the deadline of Midnight Tuesday 8th May 2018 their result sheet for their game played on Friday 5th May 2018 against Wilestead Reserves Report Notice issued by email on Wednesday 9th May 2018. Result Sheet loaded Monday 14th May 2018.
 - Henlow Reserves fined as per rule, **see item 15 below, reference 2018.06-01**
 - **Queens Park Crescents:** In breach of league rule 11[C] in failing to load onto Full Time by the deadline of Midnight Wednesday 2nd May 2018 their result sheet for their game played on Saturday 28th April 2018 against Shefford Town & Campton. Report Notice issued by email on Thursday 3rd May 2018. Result Sheet loaded Friday 4th May 2018.
 - Queens Park Crescents fined as per rule, **see item 15 below, reference 2018.06-02**
- ❖ **Teamsheets Season 2018-19.** Order placed with Lion Press Sandy. £298.00 plus Vat. Size to be A5 rather than A4. Delivery expected in plenty of time prior to AGM.

11. NATIONAL LEAGUE SYSTEM including FACILITIES

- ❖ **Riseley Sports.** Meeting with Club to be arranged to review facilities for Step 7 compliance.

12. REPRESENTATIVE FOOTBALL

- ❖ Nothing to report.

13. CHARTER STANDARD LEAGUE

- No further Clubs awarded Charter Standard. There will be an update available for the Annual General Meeting with pre-booking forms for FA Emergency Aid courses and other benefit information.

14. RESPECT and COUNTY FA DISCIPLINE

- ❖ Please be aware that Respect Sanctions [C2 Cautions for showing dissent by word or action and S6 Sending off for using offensive, insulting or abusive language] **carry very heavy automatic penalties. Get your players to understand the seriousness of being cautioned or sent off for dissent.** No further reports will be made this season.

15. CURRENT FINES

- ❖ Fines/warnings/costs levied at the June meeting:

REF	CLUB	DATE	DESCRIPTION	FINE	POINTS	RULE	DUE DATE
2018.06-01	Henlow Reserves	05 May 2018	Failure to complete online Match Notification by deadline	£15		11-C	20 June 2018
2018.06-02	Queens Park Crescents	28 April 2018	Failure to complete online Match Notification by deadline	£15		11-C	20 June 2018

❖ **PAYMENT DETAILS FOR JUNE 2018:**

- ❖ CHEQUES are to be made payable to **Bedfordshire Football League** and sent to:
- ❖ The Treasurer, Barry Watson, **6 Hookhams Lane, Renhold MK41 0JT**
- ❖ Clubs wishing to pay by BACS:
- ❖ LEAGUE BANK DETAILS: Nat West sort code 60-02-13 account 51308622
- ❖ Please ensure Club details appear on transfer.
- ❖ **Also please advise BY TEXT on 07831413839**

16. NEW TEAMS and WITHDRAWALS

- ❖ NEW TEAMS: **See earlier item.**
- ❖ WITHDRAWALS: **Kempston Rovers Development and Westoning.**
- ❖ **Also Harlington, see item 15 above, reference 2018.06-03.**

17. LEAGUE DEVELOPMENT PLAN REVIEW

- ❖ To be continued during season 2018-2019

18. ANY OTHER BUSINESS

- ❖ Correspondence received from Mr PJ Onion stating he is not standing for re-election as a Committee Member at this year's AGM. Peter has served this league for many years, a good percentage of which was as League Chairman. The Committee respects his wish, and proposed his name be taken to the AGM for election/confirmation as a Life Vice-President of the League.
- ❖ It was proposed and agreed to hold an additional Committee meeting in August 2018. Because of holiday commitments the date is set as 9th August.
- ❖ It was agreed to purchase sets of Football Scratch Cards for free distribution to Clubs with a view to offset Club expenses on match days.
- ❖ **Provisional** Formation of Divisions to be available at AGM.
- ❖ **League Officers expenses/honoraria.** After researching payments made to Officers on other Leagues, it was proposed by Roland Simmonds, seconded by Gary Ingerson, that the following be paid for season 2017-2018:
 - Chairman/Treasurer £750
 - Vice Chair/PR/Registrations £1250
 - General Secretary/Fixtures £1250
 - Referees Secretary £250
 - The Committee then agreed a sum of £350 for Charter Standard Co-ordinator.
 - With a possible restructuring of the Management Committee it was agreed a budget of £6000 to cover all payments for season 2018-2019.
- ❖ AGM confirmed for Wednesday 20th June 2018 at Great Barford Village Hall, starting at 7.30pm Doors open 6.30pm.
- ❖
- ❖ Date of next full meetings: **Thursday 9th August 2018** followed by **Thursday 6th September 2018**, starting at 7pm provisionally at Elstow Village Hall.
- ❖
- ❖ There being no other business the Chairman closed the meeting at 10.20 p.m.
- ❖
- ❖ G. B. Snelson, General Secretary
- ❖
- ❖

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