



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE

PRESIDENT: MR T. SADLER

HON GENERAL SECRETARY: MR G. B. SNELSON

TELEPHONE 01234-317597

AGENDA: MANAGEMENT COMMITTEE MEETING

THURSDAY 2ND AUGUST 2018

7pm at Elstow Playing Field Pavilion, Wilstead Road, Elstow MK42 9YD

MEMBERS PRESENT: Messrs TM Sadler [President], BT Watson [Chairman and Treasurer], P Francis [Vice-Chairman, Registration and Media Secretary], Amrit Singh Bains, M Benson, S Chamberlain, B Hallybone, K Redman, R Horswell, GB Snelson [General and Fixture Secretary]. **CLUB REPRESENTATIVES:** Messrs R Simmonds [Elstow Abbey FC and League Charter Standard Coordinator], G Ingerson [AFC Kempston Town & Bedford College], D Gauntlett [Shefford Town and Campton FC]. **LIFE VICE PRESIDENTS:** Messrs PJ Onion, John Warner **BEDFORDSHIRE FA REPRESENTATIVE:** Josh Spavins [Football Development Officer, North, Bedfordshire FA]. **APOLOGIES:** Alan Scott [League Representative on Bedfordshire FA].

01. CO-OPTION OF NEW MEMBERS

- ❖ Mark Benson, Steve Chamberlain, Amrit Singh Bains, Richard Horswell

02. MEETING WITH NEW CLUB APPLICANT

- ❖ Meeting with Club Representatives
 - **Unite MK FC Reserves**
 - Represented by Christine Greenwood [Secretary], who gave a brief introduction of the Club and Team, and answered various questions from the Committee.
 - The Team was accepted into Division Two.
 - Report on meeting with **Renhold United FC**
 - The Club eventually wrote to request the Committee consider their re-entry into the League for 2018-2019.
 - The Team was accepted into the Premier Division.

1. PREVIOUS MEETINGS

- ❖ The minutes of the Management Committee meetings held on 4th June 2018 and 10th July 2018 were signed as a true record.

2. MATTERS ARISING

- ❖ **Hy-Pro International** – Official Football Supplier
 - League to purchase 144 match footballs and be given 128 match footballs free of charge.
 - Footballs to have league badge printed on them – footballs FIFA approved but not stamped – **PRICE TO CLUBS for additional footballs £15.**
 - Training balls also available for purchase by the Clubs, **PRICE TO CLUBS to be advised but circa £9**
 - Hy-Pro invoice paid
 - Delivery to League 14th or 15th August with three distribution centres established for the week after, for the distribution to Clubs of FREE footballs, scratch cards, and barrier ropes [where applicable]. At these centres there will also be the opportunity to purchase/order additional footballs and/or training balls, book onto Emergency Aid courses [for Charter Standard – course fee paid by League] or free Club Assistant Referee training sessions.
 - Hy-Pro artwork required for handbook

3. CORRESPONDENCE

- ❖ Various items of correspondence were received by the General Secretary. All those requiring action or for information are recorded elsewhere in these minutes. These included various minutes and notices from The FA and Bedfordshire FA. Again, those requiring action by, or special information to, the League are covered elsewhere in these minutes. Otherwise correspondence is available on request to the General Secretary.
- ❖ The Football Association
 - GDPR Guidance documents
 - FA Vase draw
 - League Development Plans – no dates given but target completion by end of August 2018.
 - Level 1 course league bursaries – Beds FA course cost £140.
 - The Committee agreed a budget of £1000 for the season with league bursaries of 50% of course cost for one person from a BCFL Club with a BCFL Team, 25% for a second person from the same Club, with no bursary for a third person from the same Club. Beds FA informed of decision.
 - Gamlingay United FC – confirmation the Club will not join the BCFL.
 - Changes to marking methods in Full Time, e.g. Referee marks **[action Bradley Hallybone to report at September meeting]**
 - Updated guidance for adding Full-Time Administrators for Player Registration Leagues
- ❖ Bedfordshire FA
 - Re 'Sandy' First Aid course – rescheduled for 1st August
 - Temporary Dismissals ['sin bins'] training. Circulated to all Clubs for information – *not adopted by the League for season 2018-2019.*
- ❖ Luton Borough Council – pitch requirement form. To be completed and returned when fixtures are known **[Action GBS]**
- ❖ Dave Snaith re William Pease Cup. It was agreed to ask Dave Snaith for suggestions on future competitions.

4. FINANCE

- ❖ The Treasurer gave a short report highlighting a few points:
 - Houghton Athletic and FC Kokan have still not paid the league subscriptions.
 - The Clubs have until Friday 10th August to pay or be subject to a fine.
 - No players from season 2017-2018 registered with these Clubs can sign for any BCFL Club except the team they were registered with in season 2017-2018.

- White Eagles and Westoning FC have not paid their 2017-2018 league invoice.
 - No players registered with either of these Clubs at the end of season 2017-2018 can sign for any BCFL Club until the old Club debt is fully paid,

5. TROPHIES & MEMENTOES

- ❖ All returned, and many engraved, with the exception of the Watson Shield.
- ❖ All trophies to be kept at Beds FA.

6. TRANSFERS

- ❖ None

7. ALTERATIONS TO HANDBOOK

- ❖ All include in new Handbook, scheduled for publication in digital form only, towards the end of August.

8. REFEREE SECRETARY REPORT & REFEREEING MATTERS

- ❖ Nothing to report

9. FIXTURE REPORT

- ❖ Free Date requests:
 - CS Rovers – 1st September 2018. Agreed
- ❖ League 'Hop' 13th October 2018
 - 11.00am Bedford Albion. Sandy has agreed to be the opposition.
 - 1.45pm. Queens Park Crescents.
 - 4.45pm. Wootton Blue Cross. Marston Shelton Rovers happy to be the opposition.
- ❖ Kingsfield pitch problems – Temporary home venue[s] for AFC Kempston Town & BC to be advised.

10. REGISTRATIONS, RESULTS, PRESS & MEDIA SECRETARY REPORT

- ❖ Whole Game System window opened up for Player Registrations.

11. NATIONAL LEAGUE SYSTEM including FACILITIES

- ❖ **Riseley Sports**. Meeting with Club to review facilities for Step 7 compliance. Facility compliant.

12. REPRESENTATIVE FOOTBALL

- ❖ Nothing to report

13. CHARTER STANDARD LEAGUE

- ❖ A listing of all First Aid personnel, nominated by their Clubs, with their qualification expiry date, is available to our Charter Standard Co-ordinator who will work with Beds FA to take action where necessary.

14. RESPECT and COUNTY FA DISCIPLINE

- ❖ Please be aware that Respect Sanctions [C2 Cautions for showing dissent by word or action and S6 Sending off for using offensive, insulting or abusive language] **carry very heavy automatic penalties. Get your players to understand the seriousness of being cautioned or sent off for dissent.** Reports will appear in the minutes from November 2018.

15. CURRENT FINES

- ❖ Fines/warnings/costs levied at the August meeting:

REF	CLUB	DATE	DESCRIPTION	FINE	PTS	RULE	DUE DATE
2018.08-01	Henlow Reserves	31 March 2018	FAILURE TO PROVIDE NOTICE OF WITHDRAWAL BEFORE DEADLINE	£75		11[A]	Deposit [£75] used as payment
2018.08-01A	Henlow	20 June 2018	REQUIRED TO PAY NEW DEPOSIT	£75		4[A]	03 September 2018
2018.08-02	Cople & Bedford SA	20 June 2018	FAILURE TO BE REPRESENTED AT AGM	£50		8[H]	03 September 2018
2018.08-03	Christians in Sport	20 June 2018	FAILURE TO BE REPRESENTED AT AGM	£50		8[H]	03 September 2018
2018.08-04	Harlington	20 June 2018	FAILURE TO BE REPRESENTED AT AGM	£50		8[H]	03 September 2018
2018.08-05	Sundon Park Rovers	20 June 2018	FAILURE TO BE REPRESENTED AT AGM	£50		8[H]	03 September 2018

- ❖ **PAYMENT DETAILS FOR AUGUST 2018:**
- ❖ CHEQUES are to be made payable to Bedfordshire Football League and sent to:
- ❖ The Treasurer, Barry Watson, **6 Hookhams Lane, Renhold MK41 0JT**
- ❖ Clubs wishing to pay by BACS:
- ❖ LEAGUE BANK DETAILS: Nat West sort code 60-02-13 account 51308622
- ❖ Please ensure Club details appear on transfer.
- ❖ **Also please advise BY TEXT on 07831413839**

16. NEW TEAMS and WITHDRAWALS

- ❖ See item 02 above.

17. LEAGUE DEVELOPMENT PLAN REVIEW

- ❖ To be continued during season 2018-2019

18. ANY OTHER BUSINESS

❖ Additional Actions

- Confirmation of Formation of Divisions
- Confirmation of Management Committee responsibilities
 - PRESIDENT Terry Sadler
 - CHAIRMAN Barry Watson
 - GENERAL SECRETARY **Barry Snelson** with support from co-opted Committee Member **Steve Chamberlain**
 - TREASURER **Barry Watson** - with support from co-opted Committee Member **Mark Benson**
 - FIXTURE SECRETARY **Barry Snelson** with support from **Peter Francis**
 - REFEREES SECRETARY **Bradley Hallybone** with support from Committee Member **Keith Redman** and co-opted Committee Member **Richard Horswell**, with REFEREE APPOINTMENTS via Beds FA **Mike Desborough**
 - REGISTRATIONS, PRESS and MEDIA **Peter Francis**
 - COMMITTEE MEMBERS ELECTED TO REPRESENT CLUBS **Roland Simmonds** [with responsibilities with Beds FA for Charter Standard], **Dan Gauntlett** and **Gary Ingerson** [both with general responsibilities including sponsorship]
 - TWITTER and FACEBOOK **Amrit Singh Bains** supporting Beds FA and in particular **Josh Spavins** [Football Development Officer North]
- ❖ Wesley Matthews [Elstow Abbey FC] won the regional Groundsman of the Year award and will now attend the national awards ceremony at St Georges Park. The League wishes Wesley 'Good Luck' for the National Award. The Committee agreed to pay expenses to St Georges Park for two persons.
- ❖ Date of next full meetings: **Thursday 6th September 2018**, starting at 7pm at Elstow Village Hall.
- ❖
- ❖ There being no other business the Chairman closed the meeting at 9.30p.m.
- ❖ G. B. Snelson, General Secretary

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