



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE

PRESIDENT: MR T. SADLER

HON GENERAL SECRETARY: MR G. B. SNELSON

3 THE FURLONG BEDFORD TELEPHONE 01234-317597

MINUTES: MANAGEMENT COMMITTEE MEETING

THURSDAY 3RD NOVEMBER 2016

7PM AT AFC KEMPSTON, HILLGROUNDS ROAD, KEMPSTON

MEMBERS PRESENT: Messrs BT Watson [Chairman], P Francis [Vice-Chairman], B Hallybone, PJ Onion, K Redman, GB Snelson [General Secretary]. **CLUB REPRESENTATIVES:** Messrs R Simmonds [Elstow Abbey FC and League Charter Standard Coordinator], D Gauntlett [Shefford Town and Campton FC]. **BEDFORDSHIRE F.A. REPRESENTATIVE:** Mr A Scott. **Also in attendance:** Mr A Young [CEO Bedfordshire FA].

APOLOGIES: Messrs TM Sadler [President], B Humphries, R Leonard.

The Chairman welcomed Mr Alan Young to the meeting and congratulated him on his recent appointment as CEO, Beds FA.

1 PREVIOUS MEETING

- ❖ The minutes of the Management Committee meetings of 6th October 2016 were signed as a true record with the following amendment:
 - Apologies were recorded for Mr PJ Onion.

2 MATTERS ARISING

- ❖ For reconsideration: Saturday 2nd September 2016: Div.1: **Meltis Albion** failed to confirm fixture with referee. **1st occurrence** Club warned as per rule, **see item 15 below, reference 2016.10-01**
 - It was agreed the above warning be rescinded.
- ❖ JLC meeting 21st November 2016 at 7pm at PDFL offices, Peterborough. Messrs Francis and Simmonds to attend.
- ❖ Gary Ingerson re joining League Management Committee. Following a discussion it was agreed to co-opt Mr Ingerson on to the Committee for the remainder of the season.
- ❖ **Elstow Abbey:** Email report to request reconsideration of report notice issued on Sunday 2nd October 2016 for breach of Rule 11B, late reporting of result 1st October 2016. The Committee decided not to vary the original decision.

3 CORRESPONDENCE

- ❖ Various items of correspondence were listed for information. All those requiring action or for information are recorded elsewhere in these minutes. These included various minutes and notices from Beds FA. Again, those requiring action by, or special information to, the League are covered elsewhere in these minutes. Otherwise correspondence is available on request to the General Secretary. All other correspondence is included in the items below.
- ❖ **The Football Association:**
 - NLS Leagues Webinar - Thursday 20 October 2016 @ 6.30pm. Unable to join on this occasion. In future all Management Committee members will be sent the link to join these discussions/information sessions.
 - Potential lateral movement of Clubs at end of season. Forwarded to all Clubs.
 - Criteria for promotion from Step 7 to Step 6 – forwarded to all Clubs.
- ❖ **Bedfordshire Football Association:**
 - Various minutes of meetings
 - Adult only basic referee course. Target date early 2017. Brian Humphries to liaise with Beds FA.
 - Inter League Centenary Cup – invitation to enter. Leagues become responsible for the Match costs involved (Pitch Fees & Match Officials) which was previously covered by Beds FA. The costs for each game would be shared equally between the competing teams. The competition would remain mid-week with 3 officials to be appointed to each game. The Committee decided to enter the competition and propose it be a simple knock-out format.
- ❖ Bedford Borough Council re conversion of pitch 8 at Mowsbury Park for Rugby usage. League response is:
 - *Whilst it is never good to see football pitches taken out of use, albeit for another sport, the Bedfordshire County Football League [BCFL] is not currently in a position to make use of pitch 8 at Mowsbury Park. Only a handful of teams currently use Bedford park pitches and the Borough Council has in the past always provided more than enough pitches for our Saturday fixtures. The League therefore considers it reasonable to convert pitch 8 at Mowsbury for Rugby use. However, such a decision is likely to affect the Sunday and Youth Leagues to a much greater extent.*
- ❖ Afford Awards re sponsorship. Noted.

4 FINANCE

Fines levied at October meeting but not paid by due date of 31st October 2016:

REF	CLUB	DATE	DESCRIPTION	FINE	PTS	RULE	DUE DATE
2016.10-04	Atletico Europa	27 September 2016	Failure to pay fine within 21 days of notice [1st]	£15		05-I	31 October 2016
2016.10-19	White Eagles	24 September 2016	Playing an ineligible player [1st]	£20	-1	08-O	31 October 2016

- The above two Clubs are additionally fined as per rule 5[I] for non-payment of the above fines, **see item 15 below, references 2016.11-01 and -02**

5 TROPHIES & MEMENTOES

- ❖ Trophies need to be engraved sometime over the next few months, but no later than 31st March 2017.

6 TRANSFERS

Paul Atkins	Kempston Hammers Sports to Wixams
Paul Pateman	Sandy FC to Sandy Albion
Tony Norman	AFC Dunton to Caldecote
James Fuller.	AFC Dunton to Caldecote

Josh Spavins	Stevington to Shefford Town & Campton
Oliver Pleased	AFC Oakley to Renhold United
Joshua Plumb	Clifton to Wilstead
Stuart Kelly	AFC Oakley M&DH to Wilstead
Liam Brophy	Sandy FC to Sandy Albion
Marian Sobczyk	Queens Park Crescents to AFC Kempston Town & Bedford College
Nathan O'Halloran	AFC Oakley M&DH to M&DH Clapham Sports
Scott Gadsden	Flitwick Town to Ampthill Town Reserves
Andrew Latimer	AFC Oakley M&DH to AFC Kempston Town & Bedford College

7 ALTERATIONS TO HANDBOOK

- ❖ New online version of the handbook [revision 2A dated 1st November 2016] published to all Clubs. The next online version of the handbook will be published to all Clubs on **1st January 2017**.

8 REFEREE SECRETARY REPORT

- ❖ Mr Humphries reported that some referees on Premier Division matches are still not sending in completed report forms. Reminder sent to all Premier Division Clubs to provide these forms to the referee, and to receive back a completed copy.

9 FIXTURE REPORT

- ❖ **FREE DATES SEASON 2016-2017**: All the following requests were agreed and recorded in the October minutes:
 - **AFC Dunton** – 26th November 2016
 - **Cranfield United** – away fixtures on 5th November 2016
 - **Harlington** – away fixture on 3rd December 2016
 - **Sundon Park Rovers** – 19th November 2016
 - **Sandy** – 26th November 2016
 - **Lea Sports PSG** – Saturday 26th November 2016 and Saturday 17th December 2016 [first & final requests]
- ❖ **NEW FREE DATE REQUESTS SEASON 2016-2017**
 - **Old Bradwell United Reserves** – 18th March 2017
 - **Marston Shelton Rovers Reserves** – 5th November 2016 [requested 22nd October 2016]
 - Correspondence from Wootton Village FC was considered but decision to allow a free date for Marston SR Reserves was endorsed.
- ❖ Saturday 8th October 2016 Div.1: **Westoning** failed to confirm fixture with referee. **1st occurrence** Club warned as per rule, **see item 15 below, reference 2016.11-03**
- ❖ Saturday 15th October 2016 Div.4: **Flitwick Town 'A'** failed to confirm fixture with opponents. **1st occurrence** Club warned as per rule, **see item 15 below, reference 2016.11-04**
- ❖ Saturday 15th October 2016 Div.3: Caldecote A v **White Eagles**. White Eagles failed to raise a team and are fined as per rule and **deducted 1 match point, see item 15 below, reference 2016.11-05**
- ❖ Saturday 15th October 2016 Div.1: **Ickleford** – non-fulfillment. The team has now withdrawn from the League [see item 16 below] and the committee decided not to impose any further fines.
- ❖ Saturday 29th October 2016 Div.2: **Atletico Europa v Potton Town**. Match abandoned – awaiting completion of Bedfordshire FA actions.
- ❖ **League Cup Competitions**

JUBILEE CUP POOL A

AFC Dunton [DUNT]
AFC Kempston Town & Bedford College 'A' [KEM4]
AFC Oakley M&DH Reserves [OAK2]
Potton Town [POTT]

JUBILEE CUP POOL B

Atletico Europa [AEUR]
Bedford Albion [BEAL]
Clifton [CLF1]
Riseley Sports [RIS1]

JUBILEE CUP POOL C

Caldecote Reserves [CAL2]
CS Rovers [CSR1]
Kempston Athletic [KEMA]
Sandy Reserves [SAN2]

JUBILEE CUP POOL D

Caldecote A [CAL3]
Cranfield United Reserves [CRA2]
Dinamo Flitwick [DIF1]
Stevington Reserves [STE2]

JUBILEE CUP POOL E

Flitwick Town Reserves [FLI2]
Harlington [HAR1]
Marston Shelton Rovers Reserves [MAR2]
White Eagles [WHEA]

JUBILEE CUP POOL F

Flitwick Town 'A' [FLI3]
Houghton Athletic [HOUG]
Renhold United Reserves [REN2]
Wilstead Reserves [WIL2]

JUBILEE CUP POOL G

Henlow Reserves [HEN3]
Kempston Hammers Sports [KEHA]
Sandy Albion [SAL1]
Wootton Village [WOOV]

JUBILEE CUP POOL H

Lea Sports PSG [LEA1]
Lidlington United Sports [LID1]
Shefford Town & Campton 'A' [STC3]
Sundon Park Rovers [SPRO]
Wixams [WIX1]

➤ JUBILEE CUP GROUP STAGE – RULES

- Entry is for all teams playing in Divisions 2 to 4 inclusive [33 teams]
- Teams arranged into 8 groups, with teams within a group playing each other home and away
- **LEAGUE RULES APPLY**. Knockout Cup Rules do **NOT** apply at this stage of the competition. **THREE** points for a win, **ONE** for a draw. Final group positions to be decided on League points, then goal difference, then goals scored then finally the head to head aggregate score. If still level between second and third placed teams a tie break match between the teams will be arranged under the Rules for Knock-out Competitions.

- On completion of fixtures, the top two teams in each group progress to the knock-out stage of the competition [16 teams]. Ties to be randomly drawn. Rules for knock-out cup competitions WILL apply in these later stages.
- All other teams will be entered into the Watson Shield, together with any entries from the Bedfordshire Youth Saturday League.

10 REGISTRATIONS, RESULTS, PRESS & MEDIA SECRETARY REPORT

- ❖ **AFC Kempston Town & Bedford College Reserves:** In breach of league rule 11C in having failed by the deadline of Midnight 26th October 2016 to have loaded onto Full Time their result sheet for their game against Meltis Albion on Saturday 22nd October 2016. Report notice issued by email on Thursday 27th October 2016. Result sheet loaded Thursday 27th October 2016. **1st occurrence**
 - Club warned as per rule, **see item 15 below, reference 2016.11-06**
- ❖ **Flitwick Town:** In breach of league rule 11B in failing to report by the deadline of 5.30pm the result of their game on Saturday 22nd October 2016 against Sandy. Result text received 6.40pm. Report notice issued by email on Sunday 23rd October 2016. **1st occurrence**
 - Club warned as per rule, **see item 15 below, reference 2016.11-07**
- ❖ **Flitwick Town A:** In breach of league rule 8B in having registered Regan Cook by email on Saturday 8th October 2016 and having played him in their game against Sandy Reserves on Saturday 22nd October then failed to deliver original forms by the deadline of Midnight Wednesday 26th October 2016. Report notice issued by email on Thursday 27th October 2016. Game lost 2-1. **1st occurrence**
 - Match result to stand. Flitwick Town A fined as per rule and **deducted 1 match point, see item 15 below, reference 2016.11-08**
- ❖ **Harlington:** In breach of league rule 8B in having registered Shea Gentle-King and Cameron Fazal by email on Friday 14th October 2016 and having played them in their game on Saturday 15th October 2016 against AFC Kempston Town & Bedford College A they then failed to deliver their original forms by the deadline of Midnight Wednesday 19th October 2016. Report notice issued by email on Thursday 20th October 2016. Game lost 9-0. **1st occurrence**
 - Match result to stand. Harlington fined as per rule and **deducted 1 match point, see item 15 below, reference 2016.11-09**
- ❖ **Harlington:** In breach of league rule 11B in failing to report by the deadline of 5.30pm the result of their game on Saturday 22nd October 2016 against Jedenaskta. Result text received 5.43pm Report notice issued by email on Sunday 23rd October 2016. **1st occurrence**
 - Club warned as per rule, **see item 15 below, reference 2016.11-10**
- ❖ **Harlington:** In breach of league rule 11C in having failed by the deadline of Midnight 26th October 2016 to have loaded onto Full Time their result sheet for their game against Jedenaskta on Saturday 22nd October 2016. Report notice issued by email on Thursday 27th October 2016. Result sheet loaded Sunday 30th October 2016. **1st occurrence**
 - Club warned as per rule, **see item 15 below, reference 2016.11-11**
- ❖ **Kempston Rovers Development:** In breach of league rule 11B in failing to report by the deadline of 5.30pm their result of the game on Saturday 22nd October 2016 against Renhold United. Result text received 6.13pm. Report notice issued by email on Sunday 23rd October 2016. **1st occurrence**
 - Club warned as per rule, **see item 15 below, reference 2016.11-12**
- ❖ **Kempston Rovers Development:** In breach of league rule 11C in having failed by the deadline of Midnight Wednesday 26th October 2016 to have loaded onto Full Time their result sheet for their game against Renhold United on Saturday 22nd October 2016. Report notice issued by email on Thursday 27th October 2016. Result sheet loaded Thursday 27th October 2016. **1st occurrence**
 - Club warned as per rule, **see item 15 below, reference 2016.11-13**
- ❖ **Lidlington United Sports:** In breach of league rule 11B in failing to report by the deadline of 5.30pm the result of their game on Saturday 22nd October 2016 against FC Kokan. No result reported. Report notice issued by email on Sunday 23rd October 2016. **1st occurrence**
 - Club warned as per rule, **see item 15 below, reference 2016.11-14**
- ❖ **Queens Park Crescents:** In breach of league rule 11B in failing to report by the deadline of 5.30pm the result of their game on Saturday 29th October 2016 against Farley Boys. Result text received 5.53pm. Report notice issued by email on Sunday 30th October 2016. **1st occurrence**
 - Club warned as per rule, **see item 15 below, reference 2016.11-15**
- ❖ **Shefford Town & Campton A:** In breach of league rule 11C in having failed by the deadline of Wednesday Midnight 12th October 2016 to have loaded onto Full Time their result sheet for their game against Renhold United Reserves on Saturday 8th October 2016. Report notice issued by email on Thursday 13th October 2016. Result Sheet loaded Thursday 13th October 2016. **1st occurrence**
 - Club warned as per rule, **see item 15 below, reference 2016.11-16**
- ❖ **Westoning:** In breach of league rule 11C in having failed by the deadline of Wednesday Midnight 19th October 2016 to have loaded onto Full Time their result sheet for their game against Crawley Green Reserves on Saturday 15th October 2016. Report notice issued by email on Thursday 20th October 2016. Result sheet loaded Thursday 20th October 2016. **1st occurrence**
 - Club warned as per rule, **see item 15 below, reference 2016.11-17**
- ❖ **Westoning:** In breach of league rule 11B in failing to report by the deadline of 5.30pm the result of their game on Saturday 29th October 2016 against North Sundon Wanderers. Result text received 6.39pm. Report notice issued by email on Sunday 30th October 2016. **1st occurrence**
 - Club warned as per rule, **see item 15 below, reference 2016.11-18**
- ❖ Total number of registered players to 29th October 2016: **1953**

11 NATIONAL LEAGUE SYSTEM including FACILITIES

- ❖ **Harlington FC** – check required on current changing facilities.
- ❖ **Stevington FC** – check required on current facilities at Pavenham.
- ❖ **Wootton Blue Cross FC** – check required on current facilities and any improvements that can be made. Floodlights check required before evening matches can be played.
- ❖ Alan Scott informed the Committee of the current status of the Marston Shelton Rovers development project, and also of the problems to the pitch at Kempston Hammers caused by tree roots.
 - **Clubs requesting grant aid from the League MUST provide written cost estimates of the project BEFORE any work starts, as there is no guarantee that a League Grant will be made.**

12 REPRESENTATIVE FOOTBALL

- ❖ Bedfordshire FA Inter-League competition – see item 3 above

13 CHARTER STANDARD LEAGUE

- ❖ As previously reported, League Charter Standard Co-ordinator Roland Simmonds [01234 217688 or 07501059080] will continue to assist Clubs in achieving or maintaining CS status.
- ❖ Work in hand to help Club's renew CS status by completion of Annual Health Check. It was reported that the response of Clubs to complete the Health Check was very poor to date. Clubs are reminded that a review of the CS status of Clubs will be made in January following the initial deadline of 31st December 2016, and that it is a condition of entry into the League to obtain Charter Standard.

14 RESPECT and COUNTY FA DISCIPLINE

- ❖ Please be aware that Respect Sanctions [C2 Cautions for showing dissent by word or action and S6 Sending off for using offensive, insulting or abusive language] carry very heavy automatic penalties. For next season, get your players to understand the seriousness of being cautioned or sent off for dissent.

15 CURRENT FINES

- ❖ Fines/warnings levied at this meeting:

REF	CLUB	DATE	DESCRIPTION	FINE	POINTS	RULE	DUE DATE
2016.11-01	Atletico Europa	31 October 2016	Failure to pay fine within 21 days of notice [2nd occurrence]	£25		05-I	** 28 November 2016
		** In accordance with rule, payment must be made by 21st November 2016 to prevent the withdrawal of fixtures.					
2016.11-02	White Eagles	31 October 2016	Failure to pay fine within 21 days of notice [2nd occurrence]	£15		05-I	28 November 2016
2016.11-03	Westoning	08 October 2016	Failure to notify opponents/referee	warning		10-D: 05-D	no fine [1st occur.]
2016.11-04	Flitwick Town 'A'	15 October 2016	Failure to notify opponents/referee	warning		10-D: 05-D	no fine [1st occur.]
2016.11-05	White Eagles	15 October 2016	Failure to fulfill a fixture [Sat 1st]	£25	-1	10-F	28 November 2016
2016.11-06	AFC Kempston Town & BC Reserves	22 October 2016	Failure to complete online Match Notification by deadline [1st]	warning		11-C	no fine [1st occur.]
2016.11-07	Flitwick Town	22 October 2016	Failure to provide result by deadline	warning		11-B	no fine [1st occur.]
2016.11-08	Flitwick Town 'A'	22 October 2016	Playing an ineligible player [1st]	£20	-1	08-B: 08-O	28 November 2016
2016.11-09	Harlington	15 October 2016	Playing ineligible players [1st]	£20	-1	08-B: 08-O	28 November 2016
2016.11-10	Harlington	22 October 2016	Failure to provide result by deadline	warning		11-B	no fine [1st occur.]
2016.11-11	Harlington	22 October 2016	Failure to complete online Match Notification by deadline [1st]	warning		11-C	no fine [1st occur.]
2016.11-12	Kempston Rovers Development	22 October 2016	Failure to provide result by deadline	warning		11-B	no fine [1st occur.]
2016.11-13	Kempston Rovers Development	22 October 2016	Failure to complete online Match Notification by deadline [1st]	warning		11-C	no fine [1st occur.]
2016.11-14	Lidlington United Sports	22 October 2016	Failure to provide result by deadline	warning		11-B	no fine [1st occur.]
2016.11-15	Queens Park Crescents	29 October 2016	Failure to provide result by deadline	warning		11-B	no fine [1st occur.]
2016.11-16	Shefford Town & Campton 'A'	08 October 2016	Failure to complete online Match Notification by deadline [1st]	warning		11-C	no fine [1st occur.]
2016.11-17	Westoning	15 October 2016	Failure to complete online Match Notification by deadline [1st]	warning		11-C	no fine [1st occur.]
2016.11-18	Westoning	29 October 2016	Failure to provide result by deadline	warning		11-B	no fine [1st occur.]
2016.11-19	Ickleford	19 October 2016	Withdrawing after AGM & before completion of fixtures	£75		14-B	Club deposit used as payment.

16 NEW TEAMS and WITHDRAWALS

- ❖ New Teams: One enquiry only at present.
- ❖ Withdrawals: **Ickleford** from Division One. Club fined as per rule [£75] – Club deposit used to pay fine, **see item 15 above, reference 2016.11-19**

17 LEAGUE DEVELOPMENT PLAN REVIEW

- ❖ #●Action from Plan
 - #●Bedfordshire FA agreed support
 - #●Responsibilities
- ❖ **Running The League**
- ❖ 1●FA Emergency Aid qualified personnel at all Clubs for all Teams
 - 1A●To check qualifications of all Club First Aiders in League from a list provided by the League. **COMPLETED.**

- 1B●To liaise with League in arranging EA courses as required. **ON GOING.**
 - 1A●League Secretary and Bedfordshire FA FDO
 - 1B●League Charter Standard Coordinator and Bedfordshire FA staff
- ❖ 2●Extend the use of FA Full Time software, and the on-going interface with Whole Game System, in the collection of match results and goal scorers.
 - 2●To provide support. **NOT YET STARTED**
 - 2●League Secretary, League Results Secretary and Bedfordshire FA staff
- ❖ 3●Invitation for Bedfordshire FA staff to attend League Management meetings twice during the season.
 - 3●Beds FA staff [as appropriate] to attend League Management Committee meeting in November 2016 and March 2017. Additionally in September 2016. **COMPLETED FOR 2016 – ON GOING INTO 2017.**
 - 3●Bedfordshire FA CEO
- ❖ 4●To dramatically improve the number of followers of the League Twitter site.
 - 4●To involve Beds FA Youth Council and to manage the use of the League-owned I-pad Mini. **COMPLETED – I-Pad purchased and Chris Howes from Beds FA Youth Council nominated to be first I-pad holder.**
 - 4●League Secretary, League Media Secretary and Bedfordshire FA FDO
- ❖ **Sustain and Increase Participation**
- ❖ 5●In co-operation with the Bedfordshire FA, the League will once again look to sponsor 10 new, possibly young [over 16 years], referees with a view to them officiating in the League. The League will pay a sum of £100 per referee, towards course fees and kit purchases, following the 6th [sixth] BCFL match completed by any new match official.
 - 5●To identify suitable candidates and put them in contact with the League. **IN HAND FOR COURSE IN JANUARY 2017**
 - 5●League Referee Secretary and Bedfordshire FA RDO
- ❖ 6●Explore the introduction of a 'split season' in the lower divisions of the League
- ❖ CFA Support
 - 6●To provide support and expertise in developing this initiative. **NOT STARTED.**
 - 6●League Secretary and Bedfordshire FA FDO
- ❖ **Player Development- Environment**
- ❖ 7●In conjunction with Bedfordshire FA, re-introduce a short, one-evening training course for Club Assistant Referees. Devise incentives/rewards for training and performance at matches.
 - 7●To provide a course and course tutor. **IN HAND.**
 - 7●League Secretary, League Referee Secretary and Bedfordshire FA RDO/FDO
- ❖ **Player Development- Coaching**
- ❖ 8●The League will pay 50% of the course fees for one person per Club attending a Bedfordshire FA Level 2 Coaching Course. This will be limited to 5 persons per season.
 - 8A●To publicise the initiative via Beds FA and League Twitter sites. **IN HAND.**
 - 8B●To provide the opportunity for financial help in the form of bursaries. **AWAITING APPLICANTS.**
 - 8●League Secretary and Bedfordshire FA FDO
- ❖ **Improve Training and Playing Facilities**
- ❖ 9●Support to Clubs particularly in Premier Division and Division One in order for them to improve their facilities where necessary.
 - 9●Management Committee reviews with Bedfordshire FA. **ON GOING.**
 - 9●Management Committee and Bedfordshire FA Facilities Manager

18 ANY OTHER BUSINESS

- ❖ None. Date of next full meeting: **Thursday 1st December 2016** starting at **7pm at Kempston Rovers FC**
- ❖ There being no other business the Chairman closed the meeting at 9.03p.m.
- ❖ G. B. Snelson, General Secretary
- ❖ <https://twitter.com/bedscountylge>



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