



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE ANNUAL GENERAL MEETING 2022

MINUTES: 15TH JUNE 2022

STARTING AT 7.30PM AT GREAT BARFORD VILLAGE HALL



A. SPECIAL PRESENTATIONS

➤ **Dennis Martin Award for Referees**

- The Chair welcomed Mrs Mary Martin and invited her to present the award to Brian Cooper.

➤ **League and Beds FA award for Service**

- The award was presented to Derek Osborne.

1. CHAIR'S OPENING REMARKS

- The Chair welcomed everyone to the meeting, in particular the new cubs and teams.

2. MINUTES OF THE ANNUAL GENERAL MEETING 2021

- Acceptance proposed by Management Committee – seconded by **Stotfold Development**.

- **Accepted unanimously.**

3. MINUTES OF THE SPECIAL GENERAL MEETING 2022

- Acceptance proposed by Management Committee – seconded by **Clifton**

- **Accepted unanimously.**

4. MATTERS ARISING

- None

5. REPORT from the TREASURER and ADOPTION OF ACCOUNTS for 2021

- Adoption proposed by **Henlow** – seconded by **The 61FC [Luton] Reserves**
- The accounting period, as proposed in the rule changes, was queried by Ickwell & Old Warden FC. The Treasurer replied.
- The accounts for 2021 were adopted.
- The Treasurer announced the cup final returns, monetary awards for divisional position and administration awards over the season. See final page of these minutes for details.

6. ELECTION OF OFFICERS, INDEPENDENT MEMBERS and CLUB REPRESENTATIVES TO MANAGEMENT COMMITTEE

OFFICE of President

Mr B T Watson

To record the list of Life Vice-Presidents:

Messrs T M Sadler, P J Onion, J Warner, D Cousins.

On behalf of the whole League, the Committee wish to remember former Referees Secretary and Life Vice-President Bob Curtis, who died this year.

OFFICE of Chair

Mr P Francis

• Including Registrations, Press and Media

OFFICE of Treasurer

Mr A Young

OFFICE of Vice Chairman

Mr R Simmonds [Elstow Abbey FC]

• Including Football Accreditation matters

OFFICE of Referees Secretary

Mr R Horswell

OFFICE of General Secretary

Mr G B Snelson

• Including Fixtures

Management Committee Members

Messrs K Redman, B Hallybone, M Baxter

Club Representatives

Mr D Gauntlett [Shefford Town & Campton FC]

Mr P Smailes [Biggleswade FC]

- Election en-bloc proposed by **Flitwick Town** – seconded by **AFC Kempston Hammers**.

- All persons were re-elected for season 2022-2023.

7. ELECTION OF LEAGUE REPRESENTATIVE ON BEDFORDSHIRE FA

- Mr D Gauntlett proposed by **Stotfold Development**, seconded by **Lewsey Park**, and elected unanimously.

8. ALTERATION TO RULES SEASON 2022-2023

- All the mandatory Standard Code of Rules changes will be included in the rules for season 2022-2023.

- Voting on rules proposed by the Management Committee was conducted by ballot, with a total of fifty four [54] ballot papers returned.



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GOVERNANCE RULES

COMPETITION NAME, CONSTITUTION

RULE 2[G][ii] This Competitiona Premier Division, **not exceeding 18 in number**,

- FOR 53, AGAINST 1. **The change was agreed by a majority.**

FINANCE

RULE 15[C] The financial year of the Competition **will end on 31st December** shall be per season.

- FOR 54, AGAINST 0. **The change was agreed unanimously.**

[D] The accounting records..... **or verified annually in accordance with the requirements of the Sanctioning Authority.**

- FOR 53, AGAINST 0, ABSTENTION 1. **The change was agreed unanimously.**

MATCH RELATED RULES

PLAYING SEASON, CONDITIONS OF PLAY, TIMES OF KICK-OFF, POSTPONEMENTS, SUBSTITUTES

RULE 20[E][iii] Any Club Any postponement attributed to the condition of the pitch **must be supported by the decision of the match referee or a local currently qualified registered referee, subject to rule 23[D]** must be made in accordance with Rule 23[D].

1. It is mandatoryFailure to comply with this Rule **without a written explanation accepted by the Management Committee** will result.....

- FOR 53, AGAINST 1. **The change was agreed by a majority.**

REPORTING RESULTS

RULE 21[C] The match result notification shall be correctly completed online to include the names of the players [see Rule 20{F}] **and the scorers**, and the name of, and a mark [Rule 23{H}] **for, the referee, together with the details of any red and yellow cards shown in the match for the team submitting the notification**, within 3 days of the date played. Failure to do so will incur a fine in accordance with the Fines Tariff.

- FOR 43, AGAINST 11. **The change was agreed by a majority.**

A Club which submits an incomplete match result notification or incorrect information not related to the names of the players shall be fined in accordance with the Fines Tariff.

A Club which submits an incomplete match result notification or incorrect information related to the names of the players, shall, upon realisation, immediately inform the League Registration Secretary with the details. Clubs failing to do so shall be deemed to have deliberately submitted false information and shall be fined in accordance with the Fines Tariff.

A Club which deliberately submits

- FOR 50, AGAINST 3, ABSTENTION 1. **The change was agreed by a majority.**

DETERMINING CHAMPIONSHIP

RULE 22[B] Automatic promotion shall be applied Where the League Constitution allows for a pyramid structure **or play-offs**, promotion and relegation numbers may be varied

- FOR 50, AGAINST 4. **The change was agreed by a majority.**

RULE 23[J] The referee of a Premier Division Competition Match shall submit a report, **form, supplied by the Competition, giving the result of the Competition Match, the number of Players in each Team and the time of kick-off and a mark for the Club Assistant Referee to the Referees Secretary, in a format, and requiring such information, as determined by the Management Committee, to be received as instructed** within two days of the Competition Match.

- FOR 53, AGAINST 0, ABSTENTION 1. **The change was agreed unanimously.**

SCHEDULE A

FEES TARIFF		
RULE	DESCRIPTION	MAXIMUM FEE
4 [B]	ANNUAL SUBSCRIPTION [PREMIER DIVISION]	£100 £125
4 [B]	ANNUAL SUBSCRIPTION [DIVISIONS 1 & 2]	£100
4 [B]	ANNUAL SUBSCRIPTION [LOWER DIVISIONS]	£100 £50

- FOR 40, AGAINST 14. **The changes were agreed by a majority.**



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23 [E]	REFEREE FEE [PREMIER DIVISION]	£40 £45
23 [E]	REGISTERED REFEREES appointed as ASSISTANTS [PREMIER DIVISION]	£30 £35

- The meeting decided that, as this affected only the Premier Division Clubs, this item is deferred to a Special General Meeting of all Premier Clubs in July to determine the way forward. **The changes were, therefore, not agreed.**
- See APPENDIX to these minutes for the outcome of the Special General Meeting.

FINES TARIFF		
RULE	DESCRIPTION	MAXIMUM FINE
6 [H]	FAILURE TO COMPLY WITH AN INSTRUCTION OF THE MANAGEMENT COMMITTEE	£15 £25

- FOR 43, AGAINST 11. **The change was agreed by a majority.**

RULES FOR KNOCK-OUT COMPETITIONS

The following rules

CUP RULE 7 – REFEREES The Referee Match Official[s] in.....

- Change of wording only. No vote required – new wording to be included in rules.

9. REPORT from the TREASURER and ADOPTION OF ACCOUNTS for SEASON 2020-2021 – if the change to rule 15[C] is adopted.

- Whilst the change of rule was accepted, the new seasonal accounts were not completed. When completed the accounts will be distributed and adopted, if necessary, at a later date.

10. ADOPTION OF CHAIR'S REPORT 2021-2022

- Proposed by **Biggleswade United**, seconded by **Caldecote**. The report was adopted.

11. ADOPTION OF LEAGUE CONSTITUTION SEASON 2022-2023

- The draft constitution to be available at the Annual General Meeting.
- Proposed by **Clifton**, seconded by **Newman United**. **The constitution was adopted.**

12. PRESENTATIONS

- Cup and Divisional winner's plaques were presented by the Chair.

13. FOOTBALL DISTRIBUTIONS and ROLL CALL OF CLUBS IN ATTENDANCE

- Prior to the start of the meeting, footballs were presented to all Clubs in attendance, according to their number of teams and divisional location.
- The following Clubs were not represented at the meeting, and will not qualify for free footballs: **Atletico Europa, Blunham, CS Rovers, Marston Shelton Rovers, Queens Park Crescents, Wilstead and Woodside.**
- The meeting decided all non-attending Clubs to be fined as per rule.

14. INFORMATION FOR SEASON 2022-2023

➤ SEASON and FIXTURE DATES

- Target date for commencement of fixtures: Saturday 27th August 2022 depending upon The FA Vase and County Cup dates. *Post meeting note: for Saturday 27th August 2022 read Saturday 3rd September 2022.*
- Final Constitution to be published following this AGM, with any amendments, no later than Thursday 14th July 2022.
- Fixtures to be available Monday 8th August 2022, subject to availability of SSMFL fixtures.
- Season dates agreed. Note: Premier [NLS Feeder League] end date determined by The FA.
 - **27th August 2022 to 13th May 2023 with extension to 31st May 2023 if necessary**

15. ANY OTHER BUSINESS RELEVANT TO THE A.G.M.

- None.

The Chair closed the meeting at 8.50 p.m.

GB Snelson, General Secretary



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	CUP FINAL RETURN	DIVISIONAL AWARD	ADMIN. AWARD	
AFC Bedford United			£50	£50
Bedford Sports Athletic	£152			£152
Biggleswade FC Res	£538	£250		£788
Biggleswade United U23			£100	£100
Clifton		£150		£150
Cranfield United	£203		£50	£253
Crawley Green Res		£150		£150
FC Polonia (Luton)	£85			£85
Lea Sports PSG	£203	£100		£303
M&DH Clapham Sports		£50		£50
Renhold	£152			£152
Sharnbrook		£75		£75
Shefford Town & Campton Res	£538			£538
Sporting Carpathians	£85	£150		£235
Sporting Lewsey Park		£100	£50	£150
Stotfold Reserves		£200		£200
Wootton Blue Cross		£225		£225
	£1,956	£1,450	£250	£3,656



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE SPECIAL GENERAL MEETING 2022 MINUTES: 12TH JULY 2022 STARTING AT 7PM AT CRANFIELD PAVILION [BEDS FA]



APPENDIX

ATTENDANCE: All 16 Premier Division Clubs were represented.

Also in attendance were members of the Management Committee, none of whom recorded a vote on any issue or rule change. Mr Jose Gomes, Bedfordshire FA, also attended.

THE FOLLOWING DISCUSSION POINTS WERE EXPLORED:

- **ASSISTANT REFEREES**

- Neutral or Club - or a combination. Following a lengthy discussion, the Clubs agreed, by a comfortable majority, that, wherever possible, neutral assistant referees would be appointed to all Premier Division matches. This decision was made following a proposal by AFC KEMPSTON TOWN HAMMERS that the fees would not be increased for the season.
- **The proposal was agreed by a majority of 15 for, 1 against.**
- The fees will therefore remain as shown below:

23 [E]	REFEREE FEE [PREMIER DIVISION]	£40
23 [E]	REGISTERED REFEREES appointed as ASSISTANTS [PREMIER DIVISION]	£30

- It was further agreed that Clubs nominate persons, male and female, to be fully trained as registered referees at the League's expense to fill the role of Assistant Referee [AR] on Premier Division matches should a neutral AR not be available. It is expected that these AR's will wear the full kit, funded by the League, and be part of the team of match officials in every way. A Bedfordshire FA training course to be held well before the start of the season.
- Appointment of ALL Assistant Referees will be made by the League.
- It was also agreed that the HOME CLUB is responsible for paying the fees in all LEAGUE MATCHES, but that the fees are shared by the competing clubs in ALL BRITANNIA CUP TIES.
- **BEFORE THE MATCH**
 - Clubs to arrange for the changing rooms to open in good time, at least one hour and preferably one and a half hours prior to kick off.
 - Ensure the referee has a report form on which to advise both teams of any reports to be sent to the County FA.
 - Arrange a clear path to allow both teams, lead by the Officials, to enter the field of play together. There is no requirement to rope off or protect this area in any way, as the referee will assemble the teams a short distance from the entry point of the playing surface.
 - Introduce the RESPECT handshake at all Premier Division matches.
- **AFTER THE MATCH**
 - Pay the match officials without delay.
 - Report the match result as required by rule.
 - Provide after match refreshments for players and officials - AWAY CLUBS HAVE A RESPONSIBILITY TO SUPPORT THE HOME CLUB IN THIS.
- **FINALLY**
 - It was agreed to review these agreed rules and arrangements around the half way time of the season.

Barry Snelson
General Secretary, Bedfordshire County Football League