



BEDFORDSHIRE COUNTY FOOTBALL LEAGUE

PRESIDENT: MR T. SADLER

HON GENERAL SECRETARY: MR G. B. SNELSON

TELEPHONE 01234-317597

MINUTES: MANAGEMENT COMMITTEE MEETING

THURSDAY 29TH AUGUST 2019

7pm at Elstow Playing Field Pavilion, Wilstead Road, Elstow MK42 9YD

MEMBERS: Messrs BT Watson [Chairman and Treasurer], P Francis [Vice-Chairman, Registration and Media Secretary], B Hallybone, R Horswell, GB Snelson [General and Fixture Secretary].

CLUB REPRESENTATIVES: Mr R Simmonds [Elstow Abbey FC and League Charter Standard Coordinator],

APOLOGIES: Messrs TM Sadler [President], M Benson, K Redman, D Gauntlett [Shefford Town and Campton FC], S Playford [Real Haynes FC]. **NON-VOTING MEMBERS: LIFE VICE PRESIDENTS:** Mr PJ Onion. J Warner

BEDFORDSHIRE FA: Messrs A Scott [League Representative on Bedfordshire FA], Josh Spavins [Football Development Officer, North, Bedfordshire FA].

- ❖ The General Secretary confirmed that a quorum of members was in attendance.

- ❖ **Members stood in silent respect in memory of Ray Berridge, Bedfordshire FA Patron and long time associate of the Bedfordshire County FL**

1. PREVIOUS MEETINGS

- ❖ The minutes of the Management Committee meetings held on 6th June and 22nd July 2019 were signed as a true record.

2. MATTERS ARISING

- ❖ Hy-Pro footballs – still awaiting delivery of new footballs. Distribution arrangements to be agreed, together with distribution of new First Aid Kits and 'sin bin' bibs
 - Arrangements made for the first two distributions on Saturday 31st August and Wednesday 4th September.

3. CORRESPONDENCE

- ❖ Various items of correspondence were received by the General Secretary. All those requiring action or for information are recorded elsewhere in these minutes. These included various minutes and notices from The FA and Bedfordshire FA. Again, those requiring action by, or special information to, the League are covered elsewhere in these minutes. Otherwise correspondence is available on request to the General Secretary.
- ❖ **The Football Association**
 - FA Vase entry: Marston Shelton Rovers
 - FA Inter-League Cup: BCFL v Staffordshire County Senior League 5th October kick off 3pm at Cranfield United FC
 - BCFL awarded two tickets for the FA Community Shield for Player Registration agreement [email] [Peter Francis attended]
 - NLS Regulations
 - Ground Grading / Facility Development digital solution
 - Amendment - Step 7 Minimum Grading Criteria
- ❖ **Bedfordshire FA**
 - BCFL won 'League of the Year' award and received two tickets for the FA Community Shield [Roland Simmonds attended]
 - Also awarded a £100 kit voucher for KitLocker.com. Agreed to purchase bibs for use in 'Sin Bins'.

4. FINANCE

- ❖ **Payments for Luton Borough Council Park Pitches** [excluding The 61FC [Luton] and Crawley Green]. An online account has been made available as follows:

Account Number	50319325
Sort Code	20-71-35

- Payment (£51.40) to be made by 12-midday on Friday (for a Saturday match), and 12-midday on the day of a mid-week match.
- ❖ Arrangements to be made for Luton Allstars [Dunstable Town Council Kingsbury Park LU5 4PU] to pay using same arrangements. Invoice expected from James Slack [Creasy Park].

5. TROPHIES & MEMENTOES

- ❖ All engraved – now to be cleaned and returned to Beds FA for safekeeping.

6. TRANSFERS

Liam Duggan. Stopsley United to Wixams Wanderers.
Luke Moloney. Stopsley United to Wixams Wanderers.

7. ALTERATIONS TO HANDBOOK

- ❖ **BRICKHILL WANDERERS FC:** UPDATE: Secretary Kyri Kyriacou [kyrikyris@hotmail.com] ☎07502164302
- ❖ All changes included in latest release, to be published 1st October 2019. **Clubs are requested to view the current online handbook and supply, to the General Secretary, any missing information or any required updates.**

8. REFEREE SECRETARY REPORT & REFEREEING MATTERS

- ❖ The Secretary reported on Referee Appointments and Bedfordshire FA 'Sin Bin' training.
- ❖ Payment agreement where three match officials are appointed in season 2019-2020: It was agreed that, for this season, the HOME CLUB pay all three match officials after the match but that the Home Club can then request reimbursement for the Assistant Referee fees from the League.

9. FIXTURE REPORT

- ❖ **New Free Date requests** – all agreed
 - **Lancot Park** – 7th September
 - **Elstow Abbey** – 21st September
 - **REMINDER – Rule 20B.** Requested for free dates MUST be received by the General Secretary giving one calendar month's notice.
- ❖ Fixtures released to the end of September.

10. REGISTRATIONS, RESULTS, PRESS & MEDIA SECRETARY REPORT

- ❖ Total Number of players registered at Midnight 17th August 2019: **1580.**
- ❖ Total number of players registered at Monday 26th August 2019: **1840.** Updated to **1985** on 29th August.
- ❖ **Report Notice**
- ❖ Email notice of report send to following clubs on Sunday 18th August 2019 for being in breach of league rule 18B in having failed to register 11 players plus by the deadline of Midnight Saturday 17th August 2019 .
 - **Bedford Santos** [complied Tuesday 20th August]
 - **Eynesbury Rovers Reserves** [complied Friday 23rd August]
 - **Kempston Athletic** [complied Monday 19th August, comments in mitigation considered]
 - **Potton FC** [no players registered at the time of the meeting]
 - **Renhold United** [complied Wednesday 22nd August comments in mitigation considered]
 - **Woburn Sands** [withdrew from the league Tuesday 20th August]
 - **Wootton Blue Cross** [complied Monday 19th August]
 - All given general reminder on Sunday 11th August 2019 when total of clubs yet to register 11 players stood at 29, and individual reminders sent on both Thursday 15th August 2019 and Saturday 17th August 2019.
 - **RULE 18[B][iii] applies – all above Clubs fined as per rule, see item 15 below, references 2019.08-01 to 07 inclusive.**
 - **PLEASE NOTE ITEM 15 BELOW FOR PAYMENT ARRANGEMENTS. THESE MINUTES ARE THE ONLY NOTIFICATION OF THE FINES – THEY DO NOT APPEAR ON THE FA WHOLE GAME SYSTEM NOR ON THE FA FULL TIME. SEPERATE CLUB INVOICES WILL NOT BE ISSUED.**

11. NATIONAL LEAGUE SYSTEM including FACILITIES

- ❖ **NATIONAL LEAGUE SYSTEM [NLS] STEP 7** – No Club allocated to BCFL to replace Shefford Town & Campton
- ❖ **GROUND GRADING [FACILITY CHECKS]** of ALL Premier Division Club were not all completed by the end of season 2018-2019 but checks are now targeted for completion by the end of the year. FULL COMPLIANCE with the minimum requirements must be met. There can now be no discretion applied and Clubs not meeting the requirements will be relegated from the Premier Division at the end of season 2019-2020.
 - **RISELEY SPORTS** compliance check completed with
- ❖ **Team Shelters** – requirements to be assessed during September 2019.
COST for 2: **£339.98** plus **£31.97** p&p [total **£371.95**] from Amazon.
- ❖ Reimbursement for Queens Park Crescents – proposed £300 – all members in agreement.



12. REPRESENTATIVE FOOTBALL

- ❖ FA Inter-League Cup BCFL v Staffordshire County Senior League 5th October ko 3pm at Cranfield United
- ❖ Suitable memento to be purchased.

13. CHARTER STANDARD LEAGUE

- ❖ Mr Simmonds updated the meeting on the current situation.

14. RESPECT and COUNTY FA DISCIPLINE

- ❖ Please be aware that Respect Sanctions [C2 Cautions for showing dissent by word or action and S6 Sending off for using offensive, insulting or abusive language] **carry very heavy automatic penalties. Get your players to understand the seriousness of being cautioned or sent off for dissent.**

15. CURRENT FINES

- ❖ Fines/warnings/costs levied at the August 2019 meeting:

REF	CLUB	DATE	DESCRIPTION	FINE	PTS	RULE	DUE DATE
2019.08-01	Bedford Santos	17/08/2019	FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED PLAYERS PRIOR TO DUE DATE	£40		18[Bii]	28 October 2019
2019.08-02	Eynesbury Rovers Reserves	17/08/2019	FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED PLAYERS PRIOR TO DUE DATE	£40		18[Bii]	28 October 2019
2019.08-03	Kempston Athletic	17/08/2019	FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED PLAYERS PRIOR TO DUE DATE	£40		18[Bii]	28 October 2019
2019.08-04	Potton	17/08/2019	FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED PLAYERS PRIOR TO DUE DATE	£40		18[Bii]	28 October 2019
2019.08-05	Renhold	17/08/2019	FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED PLAYERS PRIOR TO DUE DATE	£40		18[Bii]	28 October 2019
2019.08-06	Woburn Sands	17/08/2019	FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED PLAYERS PRIOR TO DUE DATE	£40		18[Bii]	28 October 2019

2019.08-07	Wootton Blue Cross	17/08/2019	FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED PLAYERS PRIOR TO DUE DATE	£40	18[Bii]	28 October 2019
2019.08-08	Stopsley Rovers	31/08/2019	FAILURE TO COMMENCE or COMPLETE FIXTURES - FINE £75	£75	11[B]	Deposit used to clear fine
2019.08-09	Ickwell & Old Warden	31/08/2019	FAILURE TO COMMENCE or COMPLETE FIXTURES - FINE £75	£75	11[B]	Deposit used to clear fine
2019.08-10	Meltis Albion	31/08/2019	FAILURE TO COMMENCE or COMPLETE FIXTURES - FINE £75	£75	11[B]	Deposit used to clear fine
2019.08-11	Woburn Sands	31/08/2019	FAILURE TO COMMENCE or COMPLETE FIXTURES - FINE £75	£75	11[B]	Deposit used to clear fine
2019.08-12	Atletico Europa	19/06/2019	FAILURE TO BE REPRESENTED AT AGM	£50	8[H]	28 October 2019
2019.08-13	Wixams Wanderers	19/06/2019	FAILURE TO BE REPRESENTED AT AGM	£50	8[H]	28 October 2019

❖ **PAYMENT DETAILS FOR AUGUST/SEPTEMBER/OCTOBER 2019** – excluding payments for Luton Borough Council park pitches [see item 4 above];

- ❖ CHEQUES are to be made payable to **Bedfordshire Football League** and sent to:
- ❖ The Treasurer, Barry Watson, **6 Hookhams Lane, Renhold MK41 0JT**
- ❖ Clubs wishing to pay by BACS **[PREFERABLE PAYMENT METHOD]**:
- ❖ LEAGUE BANK DETAILS: Nat West sort code 60-02-13 account 51308622
- ❖ Please ensure Club details appear on transfer.
- ❖ **Also please advise BY TEXT on 07831413839**

16. WITHDRAWALS

- ❖ **Withdrawals:** Since AGM: **Stopsley Rovers, Ickwell & Old Warden, Meltis Albion and Woburn Sands.**
- ❖ **RULE 11[A]** does not apply:
 - A Club withdrawing on or before the date of the Annual General Meeting, having given notice as per this rule, shall have the deposit paid by that Club returned, subject to Rule 4[C].
- ❖ **RULE 11[B]** does apply:
 - The Management Committee shall have the discretion to deal with a Team being unable to start or complete its fixtures for a Playing Season, including, but not limited to, issuing a fine in accordance with the Fines Tariff.

11 [B]	FAILURE TO COMMENCE/COMPLETE FIXTURES	£75
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- ❖ All above Clubs are fined as per rule, with the League Deposit retained as payment, **see item 15 above references 2019.08-08 to 11 inclusive.**
- ❖ It was agreed that **Ickwell & Old Warden** and **Meltis Albion** have their subscription of £100 returned as credit [currently held by the League as payment for a future season] unless otherwise requested.

17. LEAGUE DEVELOPMENT PLAN REVIEW

- ❖ Nothing to report at present.

18. ANY OTHER BUSINESS

- ❖ **AGM 2020. WEDNESDAY 17th JUNE 2020 - Venue: to be confirmed.**
- ❖ **NON-ATTENDANCE AT THE 2019 ANNUAL GENERAL MEETING:**
 - The following Clubs were not represented at the AGM and, as voted by the Clubs in attendance, are fined as per rule, **see item 15 above, references 2019.08-12 and -13.**
 - **Atletico Europa** and **Wixams Wanderers**
- ❖ Date of next full meeting: **THURSDAY 3RD OCTOBER 2019** starting at 7pm at Elstow Village Hall.
- ❖
- ❖
- ❖ There being no other business the Chairman closed the meeting at 9p.m.
- ❖ G. B. Snelson, General Secretary

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